



OFFICE OF THE REGIONAL SECRETARY

MEMORANDUM

Order No. 004
Series of 2016

TO: : **ALL REGULAR PROVINCIAL STAFF**

SUBJECT : **INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)**

DATE: : **January 6, 2016**

1. Please submit to this office your **Individual Performance Commitment and Review (IPCR)** on or before **15 January 2016**.
2. Please coordinate to our RS staff Ms. Sahara Kathleen Pulalon at 09166038080.
2. For guidance and compliance.


RAHIMA DATUMANONG-ALBA
Regional Secretary

cc: Hja. Pombaen K. Kader, MPS, ASECA
Hja. Sambay Salik-Suwaib, MPA, *Admin Officer*
Umayah A. Salik, *Planning Officer*