



Republic of the Philippines

Autonomous Region in Muslim Mindanao

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Brgy. Semba, Datu Odin Sinsuat, Maguindanao



MEMORANDUM

Office Order DAD

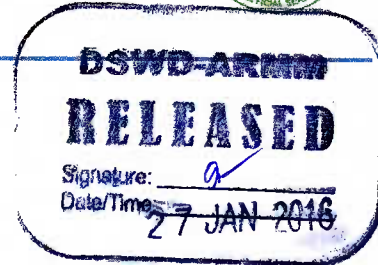
Series of 2016

To : **ALL OFFICE PERSONNEL**

From : This Office

Subject : **PREPARATION FOR 5S CLEAN-UP DAY**

Date : January 27, 2016



In line with the scheduled 5S Clean-up Day on **February 1, 2016**, all office personnel are directed to prepare their respective offices and participate in the over-all cleaning and preparation of the whole office compound for the said visit on **January 29, 2016**.

For your information and strict compliance.

RAHIMA DATUMANONG ALBA

Regional Secretary

*Cc: All Offices and/or division of this agency;
Office file.*