



MEMORANDUM

Office Order No. 069

Series of 2016



To : **DONNY D. VILLAR**  
Administrative Office III, ASECO Office

From : **THE REGIONAL SECRETARY**

Subject : **DESIGNATION**

Date : January 4, 2016

You are hereby designated as Planning Officer for Local Funds at the Office of the Regional Secretary, effective today. As such, you are bound to perform all the functions inherent and necessary to your designation.

For your information and compliance.

  
**RAHIMA DATUMANONG-ALBA**

CC: **HJA. SAMBAY SUWAIB**  
CHIEF ADMINISTRATIVE OFFICER IV;

**UMAYA SALIK**  
PLANNING OFFICER II;

**FLORENCIO ATILANO, CPA**  
BUDGET OFFICER DESIGNATE;

**JUANCHO V. CLAVERIA**  
BUDGET OFFICER II;

**BACPI PANGUNDAMAN**  
EXECUTIVE ASSISTANT II, DESIGNATE ACCOUNTANT

Received: Jan. 03/11/16  
for PLANNING SEC.